

DOTReady's Background Screening Privacy Policy

As a consumer reporting agency governed by the Fair Credit Reporting Act ("FCRA") and other applicable state and federal laws, DOTReady is committed to protecting your right to privacy.

This privacy policy covers DOTReady's practices, policies, and security measures regarding the receipt, storage, and use of "Personally Identifiable Information" for background screening purposes. This policy also covers the receipt of certain information through DOTReady's website (<https://dot-ready.com/>) for background screening purposes.

All information collected by DOTReady will be collected, stored, and used in compliance with applicable laws, including the FCRA.

Personally Identifiable Information Collected

DOTReady will only collect "Personally Identifiable Information" about you if you voluntarily choose to provide such information to DOTReady and/or in connection with a background check authorized by you. "Personally Identifiable Information" that DOTReady may collect about you through our Website or otherwise may include, but is not limited to: name, address, email address, phone number, date of birth, birthplace, driver's license number, social security number, employer, employment details, and information regarding prior criminal proceedings or civil proceedings.

With Whom DOTReady Shares Personally Identifiable Information

DOTReady will not disclose your "Personally Identifiable Information" to a third party, except in accordance with applicable laws.

Typically, DOTReady will only disclose "Personally Identifiable Information" regarding the subject of a background check to a third-party in the following situations:

- To an employer or prospective employer which has been authorized in writing by the consumer to receive information about him or her for employment purposes.
- As otherwise required by law.

End-users (e.g., employers and prospective employers) may only obtain information from DOTReady after they have certified a legal permissible purpose for receiving such information.

When DOTReady transfers "Personally Identifiable Information" to a representative or third-party subcontractor assisting with a background check, DOTReady provides only the information required to assist with the background check. DOTReady prohibits such third-party representatives and subcontractors from using consumer information for any purpose other than assisting DOTReady with the background check. DOTReady also contractually requires such third-party representatives and subcontractors to maintain commercially-reasonable measures to protect the confidentiality of consumer information they receive.

If DOTReady or its assets are acquired by another company, that company will assume responsibility for the "Personally Identifiable Information" collected by DOTReady and it will assume the rights and obligations regarding the collection and use of such information, as described in this Privacy Policy. DOTReady will not permit another business in such a circumstance to review or examine the information DOTReady has collected without a confidentiality agreement in place and only to the extent allowed by law.

DOTReady does not resell any data provided to us for marketing purposes under any circumstances.

How To Access, Correct, And Change Personally Identifiable Information

DOTReady strives to maintain the accuracy and integrity of the information collected through the Website and otherwise. You can access and update certain personal information we have about you by calling us at (432) 653-0104 or by visiting our website at dot-ready.com.

If you are an individual on whom one of our clients has requested a background screening investigation, and/or you have submitted "Personally Identifiable Information" to us at the request of such client for purposes of the background screening investigation, you may review your DOTReady file in accordance with your file disclosure rights under the FCRA, California Civil Code Section 1786.22 or any other applicable law by contacting us at (432) 653-0104, or in another legally authorized way.

To protect consumers' privacy and security, we will take reasonable steps to verify an individual's identity before granting access to "Personally Identifiable Information" or allowing corrections to such data.

Personal Information Disclosure: United States Or Overseas

Generally, DOTReady does not transfer information to third parties outside of the United States or its territories. Such transfers would only be done if necessary to complete an international background check (e.g., conducting an international criminal check or verifying educational or employment records outside of the U.S.).

Security Of Your Information

DOTReady abides by all applicable state and federal laws pertaining to the security of data supplied to us. DOTReady uses industry standard physical, technical, and administrative security measures and safeguards to protect the confidentiality and security of your personal information. For example, DOTReady has established mechanisms to help maintain a secure network, encrypted back-up data, and established limits on employee access to information.

When data is ready to be destroyed or disposed of, DOTReady will follow all applicable laws and regulations and take measures to ensure that all such records and data are destroyed and unrecoverable.

Disputes Regarding Information Reported About You

DOTReady has in place procedures designed to ensure that the information it reports about individuals is accurate and up-to-date. However, if you believe that DOTReady has inaccurately reported information about you, please notify us immediately to initiate a dispute. We welcome the opportunity to reinvestigate any possible errors or discrepancies. To initiate the dispute process or learn more about it, you may contact us by phone (432-653-0104), mail (606 E Spring St., Cookeville, TN. 38501), or visit our website at dot-ready.com.

Links To Other Websites

The DOTReady Website may contain various links to third-party websites. These sites may provide additional information, goods, services and/or promotions. These sites are owned and operated independently of DOTReady and have their own separate privacy and data collection practices. Any information you provide to these websites will be governed under the terms of their privacy policy, if any. DOTReady has no responsibility or liability whatsoever for the independent actions or policies of these independent sites and is not responsible for the content or privacy practices of such sites.

No Information From Children Under Age 13

If you are under the age of 13, please do not attempt to conduct business with us or provide any personal information about yourself to us. If we learn that we have collected personal information from a child under the age of 13, we will promptly delete

that information. If you believe we have collected personal information from a child under the age of 13, please call us at (432) 653-0104.

Changes To Our Privacy Policy

DOTReady's Privacy Policy may change from time to time. DOTReady will post any privacy policy changes on this page along with the date of the most recent revision. DOTReady will also keep prior versions of this Privacy Policy in an archive for your review.

Contact Information Regarding Privacy Policy

To obtain additional information regarding our Privacy Policy, or to obtain additional information regarding policies in the event of a compromise of your information, please contact:

Hannah Leftwich

Administrative Assistant

606 E. Spring St., Suite H, Cookeville, TN 38501

432-653-0104

hannah@readyfordot.com

Additional Information

If you have any other questions or concerns or wish to opt-out of any email list, please contact us at:

Email: info@readyfordot.com

Telephone: (432) 653-0104

Mailing Address: 606 E Spring St., Cookeville, TN 38501

Privacy Policy Last Updated: January 23, 2023